

SHEARWATER LANDSCAPE COMMITTEE REPORT

22 March 2017

Landscape Committee Members: Maryan Cummins
Sharon McInnis
Cheri Hall
Karen Van Evans
(chair is TBD)

The primary activity in February-March was to change ground maintenance companies from Highlands to Level Green. Highlands has been the grounds maintenance company for Shearwater since 2002, and over the past 2-3 years had become less and less diligent about fulfilling their responsibilities per the contractual scope of work. When Jose Andino, the owner, as onsite, the crews worked fairly well, but when he was absent, which he often was, their work was incomplete and poorly done.

When their performance did not improve despite three separate walkthroughs in June, July and October, as well as meetings with Jose Andino, MMG sent a contract cancellation letter with 30 days' notice per the contract, and obtained bids from other grounds maintenance companies using the same scope of work. After the bid review process, MMG recommended Level Green, and the Board agreed with that recommendation.

On Wednesday, March 8, MMG and several members of the Landscape Committee met onsite with 2 representatives from Level Green, including the Branch Manager, to:

- Review the scope of work and discuss any questions
- Conduct a tour of the property and point out key issues that required immediate attention, as well as other issues that will need to be addressed later in the season

Level Green has been onsite 3-4 times since that date, cleaning up the grounds and edging the beds. The next review will be held when our Level Green account rep returns from paternity leave.

In April the Landscape Committee will meet to review the discretionary planting requests vs areas that need attention.