

**Shearwater Marina Dockmaster Report  
Condominium Association Board Meeting  
January 22, 2019**

**Operations**

- Available slips/spaces
  - 14 GCE slips
  - 2 LCE slips (advertised)
  - No kayak spaces
  - No dinghy spaces
- Waiting lists
  - 10 kayak requests
  - No dinghy requests
- Guests
  - 18 guests in 2018 yielded \$5,010
  
- Lights Parade: Thanks to the efforts of Don Baker, Cheri Hall, and Mike LaFortune, we had another successful EYC Lights Parade gala. Cheri Hall attended the EYC awards brunch and presented our annual “Up the Creek” award to the winning skipper.

**Financial**

- Prior to annual billing, information requests were distributed on 1/6/19 to current marina users to update their contact/vessel information, and confirm intentions for the coming year. We hope to have invoices out in early February.

**Maintenance**

- All de-icers installed in November are functioning properly, although until recently, winter conditions have been relatively mild.

**Future Projects**

Waterfront Reconstruction: A 2016 marina inspection report identified external deficiencies in our bulkheads and piers; follow-up survey in 2017 looked at the integrity of support structures behind the exterior bulkheads and found that damage/decay of these structures appears to be confined largely to the exterior facing. Committee prepared a scope of work to reconstruct bulkhead between Docks B and D, replace failing dock structures, and redesign water and power distribution systems; the draft was approved by the Board, and finalized with assistance from MMG. We are contacting potential bidders to determine their interest/availability; construction is tentatively planned for the winter of 2020-21.

Kayak Rack Replacement: Recent property line adjustments required project plan revisions. The Dockmaster met with the architect on 12/13/17, 2/28/18, and 4/17/18 to discuss necessary modifications of the previously proposed design. The final revisions were submitted to the City for permitting, and we subsequently reached agreement with neighbors on our revised design. The City has been advised of this agreement, and we hope it will speed up the permit review process. We also met with Walter Electric on 12/2 to discuss further changes to the power supply control panel next to the existing rack – *no word yet on what effect, if any, this might have on their previous bid.*