

**Shearwater Marina Dockmaster Report
Condominium Association Board Meeting
December 3, 2019**

Operations

- Available slips/spaces
 - 12 GCE slips
 - 3 LCE slips (advertised)
 - No kayak spaces
 - No dinghy spaces
- Waiting lists
 - Two kayak requests
 - Two dinghy requests
- Guests
 - 16 guest visits this year (revenue \$3,740)

Maintenance

- Marina winterization was completed on November 13; unfortunately, early cold weather caused several valves to freeze and crack – these will need to be replaced during spring re-commissioning. De-icer installation will be completed over the next two weeks.

Future Projects

Waterfront Reconstruction:

- 2016-17 marina inspections identified significant damage/decay of the exterior facing of bulkheads and adjacent pier supports between Docks B and D.
- The marina committee prepared a scope of work to repair/reconstruct the bulkhead, replace failing dock supports connected to the bulkhead, and re-design/construct water lines in that portion of the marina; the draft was approved by the Board, and finalized with assistance from MMG.
- Committee members and MMG met with prospective bidders on July 24, an RFP was distributed, and three contractors responded.
- The marina committee is reviewing the submitted bids, and we hope to have a contractor selected by the end of this year. Provided the chosen contractor obtains necessary permits by mid-2020, construction should occur during the winter of 2020-21.

Kayak Rack Replacement:

- After first submitting a permit application in 2017, neighbor objections and subsequent property line adjustments required project plan revisions, which were submitted to the City to re-start permit process, and we subsequently (late 2018) reached agreement with neighbors on our revised design.
- We now have environmental and planning office approvals, an approved vegetation management agreement, and a building permit.
- The building permit process required approval of the city electrical inspector, since we are moving the adjacent marina electrical supply panel (work began November 26).
- We have requested an updated estimate and schedule from Annapolis on the Level for project construction, including a commitment to complete the work by April 2020.
- Assuming we can reach agreement with the builder, construction should begin in December or January. Kayaks will need to be moved off the racks in December.