

**Shearwater Marina Dockmaster Report  
Condominium Association Board Meeting  
July 25, 2017**

**Operations**

- Available slips/spaces
  - 16 GCE slips
  - 5 LCE slips (advertised)
  - No kayak spaces
  - No dinghy spaces
- Waiting lists
  - 18 kayak requests (oldest 8/9/16)
  - No dinghy requests
- Guests
  - 9 so far this year (\$890 in revenues)

**Maintenance**

- Work order submitted on April 12 to repair failed cross-bracing under D-dock; similar failure has also occurred under B-dock. Contractors need to be identified, and (if necessary) the work needs to be bid (cost likely to be approx. \$2,000).

**Financial**

- We continue to experience delays with invoicing and refunding marina accounts. Multiple notifications to MMG accounting are often necessary, and it usually takes two or more months to get an invoice or refund out.
- Approx. 25% of the yearly invoices sent in February are unpaid; these represent nearly \$15,000 in revenue.

**Future Projects**

- Waterfront Reconstruction Project:
  - MSI's 2016 marina inspection report identified deficiencies in our bulkheads and piers that will require attention earlier than planned in previous reserve fund studies.
  - Since the integrity of support structures behind the exterior bulkheads was not known, MSI was contracted to conduct a follow-up survey, which was completed June 8-9. The final report is expected this week.
- Kayak Rack Replacement:
  - Project on hold, pending decisions on results of property line survey.
  - Property line adjustments may reduce the size and storage capacity of the structure, which may require that we devise alternatives to current approach.