

**Shearwater Marina Dockmaster Report  
Condominium Board Meeting  
April 26, 2016**

**Operations**

- Available slips/spaces
  - Twelve GCE slips (four boats added this winter)
  - Three LCE slips (advertised)
  - No kayak or dinghy spaces
- Waiting lists
  - Ten kayak requests (oldest 3/2/15)
  - Three dinghy requests (since 5/7/15)
- Guests
  - One visitor so far in 2016 (total revenue \$70)

**Maintenance**

- Submitted work order to replace four wooden emergency ladders with aluminum, and also add six additional aluminum ladders at new locations (est. cost \$3,250).
- Removed de-icers and re-commissioned water supply to marina on 4/4.
- Submitted work orders to replace broken brace under B dock, and re-hang water lines under A and B docks.
- Condition survey above and below waterline conducted by Marine Solutions on 4/19 – awaiting draft report.

**Financial**

- CY16 marina fee invoices sent out in late February using revised marina accounting and billing procedures. Now using joint online database for tracking and revising billing and payment information.
- Proposed marina fees for CY17 are \$80 for kayaks and \$175 for dinghies (no changes), \$55/ft/yr for GCE slips (\$1/ft or 2% increase), and a 5% increase for LCE slips.
- Using marina condition assessment results, will be meeting with Marina Committee in June to discuss near- and long-term future marina repair work, and develop schedule for future marina fee adjustments, as necessary.

**Future Projects**

- Kayak storage: Received conceptual design for rack replacement from architect on 3/21; met with him again on 4/19 to go over specifications. Requesting Board concurrence on design concept (handout), and permission to develop final specs for SOW/RFP.