

**SHEARWATER MAINTENANCE ISSUES FOR MARCH 20**

| <b>DATE</b> | <b>ADDRESS</b>    | <b>REPORTED BY</b> | <b>MAINTENANCE ISSUE</b>                 | <b>ASSIGNED TO</b> |
|-------------|-------------------|--------------------|--|--------------------|
| 3/3         | bldg 2            | Ronshiem           | light out on pole facing pool            | John               |
| 3/7         | bldg 4            | Hatchard           | shingles on bldg 4 deck closet blown off | Cunningham         |
| 3/9         | 9A                | Trefrey            | leak                                     | Cunningham         |
| 3/10        |                   |                    | fence post rotted/rail broke             | Ryan               |
| 3/17        | bldg. 2-3         |                    | both tall wooden tower lights are out    | John               |
| 3/29        | 12A               | Kane               | has the stain for the railing            | Ryan               |
| 3/31        | dock by<br>bldg 4 | Smith              | light broken and hanging from wire       | John               |

| <b>OUTCOME</b>   |
|--|
| Complete   |
| complete   |
| 3 damaged roof shingles & loose wall flashing (repaired) interior work, confirmed leak has stopped (Cunningham scheduling interior repairs with owner) |
| replaced the rail/getting estimate for the post  |
| completed  |
| will schedule with Kane to stain the railing   |
| complete   |